

# BARNSELY METROPOLITAN BOROUGH COUNCIL

Central Area Council Meeting:  
4<sup>th</sup> July 2016

Report of Central Area Council  
Manager

## Central Council Procurement and Financial Update Report

### 1. Purpose of Report

- 1.1 This report provides members with an update on all Central Area Council's current contracts including the outcome of the procurement to identify a provider to deliver a "Private rented home visiting and support service for families with young children" (previously delivered by Homestart).
- 1.2 The report also asks members to give some consideration to priority areas of focus for April 2017 onwards, and outlines a proposed way forward with timescales.
- 1.3 Finally, the report outlines the current financial position for 2015/16 and the projected position for 2016/17 and 2017/18.

### 2. Recommendations

It is recommended that:

- 2.1 **Members note the updates on all Central Area Council's current contracts, provided in this report, including the outcome of the procurement process to identify a provider to deliver a "Private rented home visiting and support service for families with young children" (previously delivered by Homestart).**
- 2.2 **Members consider priorities for next year and agree the proposed way forward and associated timescales for delivery, as outlined in Section 4 of the report.**
- 2.3 **Members note the actual financial position for 2015/16 and the projected expenditure for 2016/17 and 2017/18, reflecting the financial commitments contained within Table 1 of this report.**

### 3.0 Contract/Service Updates

- 3.1 Table 1 below provides an up to date account of the current contracts and services provided through Central Area Council.

**Table 1:**

Priority	Service and Current Provider	Original contract duration, cost and end date	
Older people	RVS – Service to reduce loneliness and isolation in older people	2 years –original contract to end June 2016- £200,000  Variation to contract approved and implemented- contract extended to 31 <sup>st</sup> March 2017 £ 85,000	<b>Extended contract ends - 31<sup>st</sup> March 2017</b>
Young People	YMCA-Service to improve the health and wellbeing of children & young people aged 8-12 years	2 years-original contract to end on 31 <sup>st</sup> July 2016 £199,781  Variation to contract approved and implemented- contract extended to 31 <sup>st</sup> March 2017 £ 81,000	<b>Extended contract ends- 31<sup>st</sup> March 2017</b>
Clean & Green 1	Twiggs-Creating a cleaner and greener environment in partnership with local people	18 months –contract ended on 31 <sup>st</sup> March 2016 £150,000	No action needed
Clean & Green 2	Twiggs-Creating a cleaner and greener environment in partnership with local people	Contract re-let to Twiggs, following a procurement process 1 year + 1 year - £85,000/annum	No action needed
Environmental Enforcement 1	Kingdom and BMBC SLA - Environmental Enforcement	12 months with 8 month extension to contract-ended on 31 <sup>st</sup> March 2016 £40,771 + £14,000	No action needed
Environmental Enforcement 2	Kingdom and BMBC SLA - Environmental Enforcement	Contract re-let to Kingdom Security as part of a wider European procurement exercise with other Area Council's - 1 year + 1 year contract £42,000/annum  SLA with BMBC's Enforcement Service- £10,500/annum	No action needed

Environment	BMBC SLA -Private sector rented Housing Management and Enforcement	22 months –to end on 30 <sup>th</sup> January 2017 £141,875  Variation to contract approved and implemented to 31 <sup>st</sup> March 2017 £12,897	<b>Extended contract ends-31<sup>st</sup> March 2017</b>
Young People	Addaction, Exodus and YMCA- Providing a collaborative service to improve the overall health and wellbeing of children and young people aged 13-19 years.	To end on 31 <sup>st</sup> March 2017 Total cost £126,829	<b>Contracts end-31<sup>st</sup> March 2017</b>
Home Visiting service for families with 0-5 year olds	Homestart South Yorkshire	1 year to 31 <sup>st</sup> March 2017- £15,852	<b>Contract ends- 31<sup>st</sup> March 2017</b>

3.2 Members should note that following the procurement process to identify a Provider to deliver a “Private rented home visiting and support service for families with young children” (previously delivered by Homestart), Homestart South Yorkshire were awarded the contract which will run from 1<sup>st</sup> June 2016 to 31<sup>st</sup> March 2017.

3.3 Members should further note that contracts/services relating to reducing loneliness and isolation in older people, improving the health and well-being of children and young people, and the Private rented sector housing management/ enforcement service and Home Visiting Service for families with young children, will come to an end on 31<sup>st</sup> March 2017.

#### **4.0 Planning Ahead- A proposed approach**

4.1 Given the information provided above, Members may wish to consider if these broad areas of work remain a priority for Central Council members in principle, and if so, how they wish to proceed to ensure that these priority areas are addressed from April 2017 onwards (subject to available funding).

4.2 Diagram 1 below outlines the procurement cycle and the 7 steps that are required to ensure an effective and sustainable procurement process.

Diagram 1:



4.3 It is proposed that 3 small Central Area Council task groups, to be supported by the Central Area Council Manager, are established to take forward the work for each of the following 3 priority areas: reducing loneliness and isolation in older people, improving the health and wellbeing of young people, and private rented housing management and enforcement priority areas.

4.4 To ensure that Central Area Council procures services that meet identified need, it is proposed that the steps taken from the diagram above and outlined below, are carried out as a matter of urgency by each of the 3 Task groups:

- **Step 7: Review and Learn** – Information to be gathered from existing Providers about service delivery in Central Area Council area to date. As part of this exercise, information will also be gathered about gaps in existing provision, barriers to engagement with the service, and consideration of any emerging issues that may need to be considered as part of any future procurement for services.
- **Step 1: Define the service need**- Information, data and intelligence to be gathered about current needs of people in Barnsley and the services that are currently available. This would include gathering

demographic data as well as any available data about the specific needs of each priority area.

Information about the Market would also be gathered at this stage and benchmarking would be undertaken.

- **Step 2: Develop business case-** A business case should be developed for each priority area. This should include information about the proposed service including arrangements for finance, management, marketing, procurement and monitoring and evaluation.
- **Step 3: Define procurement approach and tender-** This would include production of a Procurement Strategy and associated specification for each of the priority areas to be addressed.

4.5 In order to ensure delivery from 1<sup>st</sup> April 2017, the following timescales are Proposed:

- **19<sup>th</sup> September 2016** (previously scheduled for 5<sup>th</sup> Sept) –Central Area Council to consider and approve Business Plans for Older People and Children/Young People’s Services.
- **October 2016-** Additional meeting of Central Area Council to be held to approve the Procurement Strategy and associated specifications of requirements for the older people and young people’s services.

This meeting would also consider the Business Case for a Private Rented Housing Management intervention.

- **Late October 2016** – Competitive procurement process commences
- **14<sup>th</sup> November 2016** – Central Area Council meeting to approve the approach to securing a Private Rented Housing Service.

## **6.0 Current financial position**

6.1 Based on updated information relating to Central Area Council’s current contracts and Service Level Agreements, Youth Programme projects, income from the payment of Fixed Penalty Notices (FPN’s), and all contracts outlined in Table 1 of this report, Appendix 1 attached provides a revised position statement on Central Council funding.

It shows actual expenditure for 2015/16, and projected expenditure for 2016/17 and 2017/18.

The 2016/17 and 2017/18 figures provided at Appendix 1 remain indicative projections and may be subject to changes agreed as part of the ongoing contract management processes.

6.2 Income from Penalty Charge Notices (PCN’s) for car parking is still being rationalised/finalised.

6.3 Based on the financial statement attached at Appendix 1, and taking account of the 15/16 carry forward figure into 2016/2017, an amount of approximately **£97,535** remains unallocated for the current financial year (2016/2017).

### **Appendices**

#### **Appendix 1- Central Area Council Commissioning -Budget Financial Analysis 2014/15-2016/17**

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**Date:**  
8th June 2016.